

**REGULATIONS FOR THE USE OF VEHICULAR PARKING LOCATED INSIDE THE DANIEL ODUBER QUIRÓS INTERNATIONAL AIRPORT**

The present regulations for the use of vehicular parking in the parking lots located inside the Daniel Oduber Quirós International Airport (hereinafter the "**Parking Lot**"), is based on the provisions of the Regulatory Law of Public Parking Lots N° 7717 and Regulation Executive Decree N° 28829-MOPT; which shall apply to all persons using the Parking Lot, who, by entering the Parking Lot through the access control, expressly accept the terms and conditions established herein, as well as the payment of the corresponding fee for the time of use of the space (hereinafter "**Users**").

The Parking Lot is under the administration and responsibility of Coriport S.A. (hereinafter the "**Administration**"), and its use is subject to the availability of spaces and the hourly rate established by the Administration.

It is the obligation and responsibility of the Users of the Parking Lot to report the objects left inside the vehicles, so that the Administration may take the corresponding precautionary measures. Likewise, in the event that Users leave objects in their vehicles, they must request a Declaration Slip from the security agents describing the goods or objects left inside the respective vehicle.

Any violation of these regulations may be sanctioned by the Administration, including the withdrawal of the vehicle and the prohibition of entry to the parking lot in the future.

**Fees:**

Users shall pay an hourly fee for the use of the Parking Lot, established as follows:

<b>Type of vehicle</b>	<b>Fee per hour</b>
Lightweight	\$1.5
Motorcycles	\$1
Minibuses	\$5 for three hours

The hourly rate will be established by the Administration, calculated from the moment the vehicle is entered through the access controls to the Parking Lot and until the moment it is removed from said place. Payment of the corresponding fee shall be made at the Payment Centers located in the Parking Lot and shall be made in cash or by any other electronic means of payment accepted by the Administration.

**User responsibilities:**

Users of the Parking Lot shall comply with the following obligations:

- a) To ensure the care, safekeeping and proper functioning of the ticket and/or access card; in case it is lost and/or damaged, the responsible User shall pay the sum of ten dollars (\$10) for the restitution of the ticket and the sum of one hundred dollars (\$100) for the restitution of the access card.
- b) Not to exceed the maximum speed allowed inside the parking lot, which is 20 km per hour.
- c) Park their vehicle in the assigned areas, according to the vertical markings, and in accordance with the indications of the parking security agents provided by the Administration.
- d) Maintain the parking lot in proper conditions of cleanliness and order.
- e) Not to obstruct the access or exit of other vehicles. The Parking Lot Administration reserves the right to remove any vehicle that is improperly parked, or that obstructs the passage or represents a risk to other Users.
- f) Not to park in places intended for disabled people, places reserved for loading and unloading, pedestrian circulation areas or any other space not intended for vehicular parking.
- g) Park their vehicles in the respective spaces for the type of vehicle entering the parking lot.
- h) Not to leave children, disabled or handicapped people, and/or animals inside the parked vehicles during their stay in the parking lot.
- i) Not to use the parking lot for activities other than vehicle parking.
- j) Not to leave valuables inside the vehicles without prior notice by means of the Declaration Slip in which the goods or objects left inside the respective vehicle are described.
- k) Lock their vehicle and activate its security mechanisms.
- l) Report to the Parking Lot security agents if the vehicle has any security problems with the locks, latches and/or windows.

- m) Raise any type of complaint regarding the use of the Parking Lot on the same day as the event and before leaving the Parking Lot.

The Administration shall not be liable for any damage and/or prejudice to the Users in case of non-compliance with these obligations.

**Access to the Parking Lot:**

Each vehicle entering the Parking Lot must have a ticket and/or access card, which will be delivered by the access controls, and will be used to make the corresponding payment.

If the vehicle will be left in the parking lot for more than 1 day, it must be reported to the administration for the corresponding procedure.

**Hours of Operation:**

The Parking Lot shall be available from 5am to 12am, 7 days a week, 365 days a year; however, in the event that the Parking Lot is not in operation for a specified time, the Administration shall not be liable for vehicles that remain parked outside the hours of operation.

**Liability for Damages:** The Administration shall compensate and/or indemnify only for damages that are proven to be its responsibility in accordance with national legislation. For this purpose, the interested User shall submit to the Administration within thirty (30) calendar days following the event, the following requirements:

- 1. Written document, and signed in original by the owner of the vehicle, indicating:

- i. Identification data of the owner.

- ii. Date, time and detail of the circumstances that mediated in the event for which compensation is requested, indicating particularly, the responsibility that the Administration may have in compensating the damage.

- iii. The evidence (documentation, or testimonies), which is available to prove the facts and/or the liability of the Administration.

- iv. Description of the damages requested to be repaired, as well as their estimate.

- v. E-mail address to receive notifications.

2. Provide at least three (03) quotations for the repair or quantification of the damages.

3. In the event that the claim is for loss of articles or goods left inside the vehicle, the User must present evidence of the Goods Declaration Slip that was completed and reported prior to the event.

Any damage claimed under the responsibility of the Administration must have been reported to the Administration prior to the removal of the vehicle from the Parking Lot. In the event that a formal claim is received from the interested User, it shall be answered within a term of up to ten (10) working days.

**Modifications:**

These regulations may be modified at any time by the Administration, without prior notice. The modifications shall come into effect from the moment of their publication in a visible place in the Establishment.